



CALL FOR NOMINATIONS!
2010 County of Wellington Volunteer Appreciation Awards Program
NOMINATION DEADLINE: March 31, 2010

As part of our mandate to recognize the accomplishments of community volunteers, the **Volunteer Centre of Guelph/Wellington** has partnered with **Wellington County Council** for the 5th annual county wide awards program. We want to recognize volunteers who demonstrate generosity of time and spirit, have achieved outstanding results as a volunteer, inspire others to service or have made an extraordinary contribution to an organization / issue and/or a single notable accomplishment.

If this sounds like someone you know, **NOMINATE THEM TODAY!** One winner will be selected to represent each of the townships/member municipalities of Wellington County. Awards will be presented by County Council at their regular meeting in April. Each winner will be recognized with an award. Local media will be notified about the awards process, the winners and the award presentations.

Purpose:

This program was created to recognize and honour the significant contributions of individuals who devote their volunteer time and effort to the continuous development of a nonprofit/charitable organization(s).

Completing the Nomination Package:

1. Please choose an Award Category from the Cover Sheet and indicate your choice at the start of your written submission
2. Nominators should answer all the questions in sequential order, typed (maximum 2 pages)
3. Please include a biography of your nominee (approximately 250 words)
4. Names of two references, including name, position and employer (if relevant), address, telephone number and email address (if available)

Criteria:

Points 1 to 3 MUST be included with each submission. Point 4 is optional.

1. Describe the nominee's volunteer work and their motivation or reasons for volunteering with your agency
2. On average, how many hours of volunteer work does the nominee contribute per year? What else do they balance in their life in addition to volunteering with your agency? (i.e. working full time, school, family, extra-curriculars, etc.)
3. Describe ways the community or neighborhood benefits from the nominee's volunteer work
4. Optional: Additional information about the volunteer that you would like profiled

#4 may include:

- Innovations created and initiated by the nominee, including providing a new service or finding a new way to provide a service.
- Did the nominee identify a need that could be serviced by your organization and how did they implement it?
- How does the nominee continue to build and attract support for your organization or help in these endeavors?
- Has the nominee overcome any obstacles to volunteer with your agency? If yes, how did they overcome the obstacle?
- Does your nominee fundraise for your agency? Have they created any unique campaigns you'd like to share?
- Did the nominee have any prior knowledge or experience that they brought with them to contribute to their role in your organization?



Deadline: ALL submissions must be received by no later than March 31, 2010 by 5:00pm, to be considered for the 2010 Wellington County Volunteer Appreciation Awards Program.

Rules and Regulations:

1. Decisions made by the National Volunteer Week Award Selection Committee are final.
2. All submissions will become property of the Volunteer Centre of Guelph/Wellington and will not be returned to the nominator.
3. The Volunteer Centre of Guelph/Wellington assumes no responsibility for any lost, delayed, destroyed or misdirected entries. With regard to email entries, the Volunteer Centre of Guelph/Wellington accepts no responsibility for incomplete, lost, damaged, illegible or misdirected email for technical, hardware or software failures of any kind.
4. **Each nomination must** have a completed Nomination Cover Sheet (included with the package) and answers to the selection criteria questions. Failure to include the Cover Sheet will result in disqualification.
5. Nominations can be **no longer** than 3 pages in length, preferably in Microsoft Word format.
6. All nominations that are found to be incomplete will be disqualified.

Submitted Completed Nominations:

It is *preferred* that completed nominations be emailed to Christine Oldfield at the Volunteer Centre of Guelph/Wellington at coldfield@volunteerguelphwellington.on.ca . Alternatively, nominations can be faxed to 519-822-1389 or delivered to the Volunteer Centre, 46 Cork St. E., Unit 1, Guelph ON N1H 2W8. Attention: Christine Oldfield.

The National Volunteer Week Committee will notify all winners and their organization one week before the April County Council Meeting.



2010 County Volunteer Appreciation Awards Program Cover Sheet

Award Category (you must check one):

- Township of Centre Wellington
- Township of Wellington North
- Township of Guelph/Eramosa
- Township of Puslinch
- Township of Mapleton
- Town of Minto
- Town of Erin

The Volunteer Nominee:

Name:

Address:

Town:

Home Telephone Number:

Work Telephone Number:

Email:

The Nominating Agency:

Name of Nominator:

Organization Name:

Address:

Town:

Telephone Number:

Email:

Declaration of Accuracy (to be completed by the nominating agency):

I have read the nomination rules, regulations and criteria and certify that they accurately describe my nominee's volunteer work. I agree that my nominee's voluntary work was not performed as condition of salaried employment, or solely as a requirement of any educational or professional course. I also attest to the fact that the volunteer is aware and approves of this application.

Signed: _____

Name (please print): _____

Date: _____

Nomination Package Checklist: Please ensure you have included all required pieces of the application package

- Nomination cover sheet completed and signed
- Statement of nomination (maximum 2 pages)
- Nominee Biography
- Names of Two References